➢ How to apply Staypermit, Workpermit at MIC

MIC-OSS (one stop service)	→	MIC-Immigration Department	→	Immigration Office-Pansodan Tsp	→	MIC-Department of Labour

MIC-OSS (one stop service)
- Need to show **Original Passport** with require document
- (4/5)days

MIC-Immigration Department
- Need to show **original passport** with require document
- This Dep: press seal for visa in the original passport
- (1/2)days

Immigration Office-Pansodan Tsp
- Need to pay 180 usd for Multi Visa
- 90 usd for Stay Permit
- 9 usd for FEC
- (1)day

MIC-Department of Labour
- They will issue for labour card
- (1/2)days

Concern Point

MIC-OSS
- ✓ Need to complete of require documents
- ✓ Some documents must with Daw Su Su Khin sign before submit to MIC-OSS
- ✓ Original Passport

MIC-Immigration Department
- ✓ Need to complete of require documents
- ✓ Some documents must with Daw Su Su Khin Sign
- ✓ Original Passport

Immigration Office-Pansodan Tsp
- ✓ Advance money on time

MIC-Department of Labour
- ✓ Need to complete of require documents
- ✓ Some documents must with Daw Su Su Khin Sign

❖ If the documents are complete the processing time is minimum 5days and maximum 10days.
❖ The Visa must be Business visa for entry Myanmar.

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> ## What are the documents we need to arrange

MIC-OSS

1. Company Registration Certificate
2. MIC Permit
3. Form 6,26
4. Embassy Recommendation Letter
5. Passport Copy with visa page
6. Employee Contract
7. Employee CV with MD sign
8. Form 8,9
9. Letter Head with Company Logo
10. Proposal(List of employee)
11. Recruited list(foreign,local)
12. Representative letter for Company
13. Reginal Government Recommendation Letter

Immigration Dep:

1. Permit Letter from MIC-Oss(Original)
2. Company Letter Head
3. Representative Letter
4. Company Certificate with Form 6,26
5. MIC Permit
6. Passport Copy(1)
7. Photo Passport size(2)
8. Need to show Foreign ID card orginal and give1copy
9. Application form for extension stay visa.

Labour Dep:

1. Company Letter Head
2. Representative Letter
3. Employee Registation Foreign Workers in Myanmar Form
4. CV Form
5. Employee Contract
6. Passport Copy
7. letter of IRD to pay for Income tax
8. Receive for income tax(copy)
9. Company Certificate(copy)
10. Import/Export Licence(copy)
11. MIC Permit(copy)
12. Form 6(copy)
13. Form 26(copy)
14. Permit from MIC-OSS(copy)
15. Photo 4 Pics

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